

September 8,2020

Dear parents, guardians and students:

Welcome to the 2020/2021 remote learning school year. I am so excited about what's in store for you scholars as we embark upon this very unique and new way of learning. My name is Ms. Guillebeaux and I will be your teacher this school year.

Just to tell you a little bit about myself, this is the beginning of my 14th year of teaching with Chicago Public Schools. I graduated from Chicago State University with a Bachelor's degree in Elementary Education and went on to graduate from Concordia University with a Master Degree in Curriculum and Instruction. Some of my hobbies include, putting together jigsaw puzzles, cooking and reading a good book. My favorite genre is fairy tales and I absolutely love Matilda, Cinderella, Snow White and the Seven Dwarfs, and The Princess and the Pea just to name a few.

This year will be filled with multiple opportunities to learn in many different ways. Since the first quarter of the school year will be remote, it is my goal to prepare my scholars to be prepared to enter an increasingly technology connected and globally-competitive workforce by making sure that instruction is rigorous, engaging and meaningful to each of my students. You, as the student, will participate in activities that are engaging, interactive and promote critical thinking, communication, collaboration, and working creatively. You will interact with people and animals via virtual field trips and more. This quarter will be very different and I promise, in this process we will learn and grow together in the world of virtual learning.

### **Remote Learning Expectations:**

**During remote learning, students are expected to:**

- 1. Use the Google Education Suite.**
- 2. grades 3-5 will meet for 205 synchronous (Whole group) minutes of instruction and 155 minutes of asynchronous (Small group) learning in a 360-minute school day.**
- 3. Microphones - Students should stay muted when in the larger classroom setting unless they are called upon to speak**
- 4. Cameras - it is strongly suggested and encouraged that cameras remain on for the entire duration of class, this is to ensure that students are alert and engaged during instruction.**
- 5. Chatbox - Because speaking is more limited in online learning, the chatbox can be used for questions and clarification.. However, students love to use this feature as a social tool. This is prohibited as it can disrupt the educational process.**

If you have any questions or concerns please feel free to reach out.  
Again, welcome to fourth grade! Now let us get started learning together.

Helpful Links:

<https://www.youtube.com/watch?v=2lowi-gmbys>

<https://www.commonensemedia.org/blog/parents-ultimate-guide-to-google-classroom>

<https://www.youtube.com/watch?v=XcNNPZ9TNKY>

<https://www.youtube.com/watch?v=o4JeCTfhvnl>

Sincerely:

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